

SONOMA COUNTY
AVIATION COMMISSION
Minutes of the April 19, 2018 Meeting

CALL TO ORDER: Young called the meeting to order at 8:00 a.m.

COMMISSIONERS PRESENT: Ahrens, Delaney, Hayssen, McCord, Starrett and Young.

APPROVAL OF MINUTES: *Hayssen moved with support from Ahrens to approve the February 2018, Aviation Commission Minutes. 5 Ayes. McCord abstained. Motion Carried.*

ASSISTANT AIRPORT MANAGER'S REPORT

A. Complaint Update

Daaboul reported that there were 11 aircraft related complaints since the last Commission meeting. In February 2018 there were 10 noise complaints compared to 42 in 2017, a decrease of 76 %. There was one general complaint in February 2018 compared to 3 in 2017, a decrease of 67%.

1. Leslie Kneeland – loud overflight
2. Shae Wells – loud overflight
3. Shae Wells – loud, low overflights
4. George Nielsen – low jet overflight
5. Terry Ehinger – low overflight
6. Craig Allison – loud jet overflight
7. Chelsi Schulz – loud overflight
8. Paul Simpson – loud helicopter overflight
9. David Griffen – loud overflights
10. Janet Brown – disputes flight path
11. Maureen Kobbe – helicopter landed on adjacent property

B. Tower Report/Update

Tower Manager, Craig Lucas, reported that there are three controllers in training. Dave Sheber, Tower Supervisor, reported that there are still problems with the 20 approach. Daaboul said the FAA has approved changes to the lead on markings for Runway 20.

Daaboul reported that there were 6,441 operations in February 2018 compared to 4,574 in February 2017, an increase of 40.8%. Total operations through February 2018 were 11,627 compared to 9,085 in 2017, a 28% increase.

C. Airline Update

Daaboul reported that the passenger numbers for January 2018 were 26,327 compared to 23,027 in 2017, an increase of 14.3%. February 2018 passenger numbers were 27,791 compared to 23,573 in 2017, an increase of 17.9%. Year to date, through February, total passenger numbers were 54,118 compared to 46,600 in 2017, an increase of 16.1%.

Daaboul announced that on May 20, 2018, Alaska Airlines will begin operations with the E175 for the Portland and San Diego flights. Sun Country will return in June.

D. Projects Update

- Triennial Emergency Response Exercise – the exercise went well; communication issues were identified, which will be included in the final report. Local participants in addition to Airport staff included Rincon Valley and Windsor Fire Departments, REACH, the Sheriff, ALS ambulances, and Memorial Hospital.

- Parking Lot – construction is close to 90% completion and should be complete by the end of May.
- Giacomelli Demolition – the contract is being finalized. Windsor Fire will conduct a practice burn, and demolition should be completed by the end of May.
- Operations – a new work order system has been set up to meet Part 139 requirements. Operations staff uses iPads to receive work orders and update progress and completion. The system can generate an annual report of daily inspections for the FAA also.
- Trees – at Runway 14 trimming has been completed, but additional trimming is required at the approach of Runway 32 (around the creek). The Airport needs to get approval before scheduling due to bird nesting season.
- Terminal Expansion – gate 2 should be starting in August; the TSA check point will be moved; bathrooms will be stick built. The long term expansion is still in the design phase.
- Hangar Maintenance – the Airport is working on bids for maintenance.

D. Runway Safety Action Team (RSAT) Update

No report at this time.

ACTION ITEMS

A. Establish FY 18/19 Meeting Calendar

Ahrens moved with support from Hayssen to establish the following Aviation Commission meeting dates for Fiscal Year 18/19 unless otherwise needed: July 19, 2018; August 16, 2018; September 20, 2018; November 15, 2018; December 20, 2018; January 17, 2019; February 21, 2019; March 21, 2019; April 18, 2019; May 16, 2019; and June 20, 2018. All Ayes. Motion Carried.

B. Selection of 18/19 Chair and Vice Chair

Ahrens moved with support from McCord to appoint Young as Chair and Hayssen as Vice Chair for Fiscal Year 18/19. All Ayes. Motion Carried.

DISCUSSION ITEMS

A. Ad Hoc Committee Report on Sheriff and Corporate Yard

Young provided an overview of the release of the Corporation Yard for non-aeronautical purposes and FAA grant requirements.

Starrett moved with support from Hayssen to authorize Young to draft a letter to Supervisor Gore advising Supervisor Gore of Aviation Commission concerns regarding non-aeronautical use of Airport properties without compensation as they relate to FAA funding. All Ayes. Motion Carried.

NEW BUSINESS

There was no new business at this time.

PUBLIC COMMENTS

Josh Hochberg, President of Sonoma Jet Center, reported on upcoming Young Eagles events in August and October. Pilots and volunteers are always welcome.

COMMISSION COMMENTS

Hayssen said he flew American to Phoenix and was impressed with the service.

ADJOURN

McCord moved with support from Starrett to adjourn. All Ayes. Meeting adjourned at 9:37 a.m.

Respectfully submitted,

Omar Daaboul
Assistant Airport Manager