

SONOMA COUNTY
AVIATION COMMISSION
Minutes of the January 18, 2018 Meeting

CALL TO ORDER: Young called the meeting to order at 8:00 a.m.

COMMISSIONERS PRESENT: Ahrens, Carrillo, Delaney, Hayssen, McCord, Starrett and Young.

APPROVAL OF MINUTES: *McCord moved with support from Starrett to approve the November 2017, Aviation Commission Minutes. Ahrens Abstained. Five Ayes. Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Introduce Airport Analyst

Stout introduced Adam Borovkoff, Airport Analyst, who joined the staff on December 19, 2017. Stout announced that recruitment for 2 operations trainees has been opened.

B. Complaint Update

Stout reported that there were 22 aircraft related complaints, one general complaint and one kudo since the last Commission meeting. In December 2017 there were 13 noise complaints compared to 16 in December 2016, a decrease of 19%. In December 2017 there was one general complaint and in December 2016 also one general complaint. 2017 ended the year with 531 aircraft related complaints compared to 304 in 2016, an increase of 74%.

1. Kelly Gromolous – increased air traffic
2. Robert Hopkins – loud jet overflight
3. James Barrett – loud overflights; air traffic should be diverted from Cotati
4. James Barrett – loud overflights; air traffic should be diverted from Cotati
5. James Barrett – loud overflights
6. James Barrett – concerned regarding possible crash over Cotati
7. James Barrett – loud overflights; air traffic should be diverted from Cotati
8. KaiserAir – hot air balloon landed near a fuel truck
9. Richard Honsa – aircraft landed in privately owned airstrip
10. Don Albini – low overflights
11. Luke Morse – loud overflight
12. Don Albini – low overflights
13. Toni Hopkins – loud overflight
14. James Barrett – loud overflights; air traffic should be diverted from Cotati
15. Sylvia Ibarra – loud overflight
16. Sylvia Ibarra – loud overflight
17. Renee Peters – hot air balloon overflights
18. Don Albini – loud, low overflight
19. Don Albini – low overflight
20. Kris Suiter – loud overflight
21. Sylvia Ibarra – loud overflights
22. Kimberly Sone – loud, low overflight

C. Tower Report/Update

Stout reported that there were 5,898 operations in November 2017 compared to 6,667 in November 2016, an 11.5% decrease. Year to date there were 77,534 operations compared to 72,662 in 2016, a 6.7% increase.

Tower Manager, Craig Lucas, reported that the tower is currently fully staffed.

D. Airline Update

Stout reported that total passenger numbers in November 2017 were 35,255 compared to 29,219 in November 2016, a 20.7% increase. December 2017 passenger numbers were 31,237 compared to 26,980 in December 2016, a 15.8% increase. Total passenger numbers for 2017 were 397,787 compared to 339,191 in 2016, a 17.3% decrease. Before the October fires, the projection was that passenger numbers would exceed 400,000 by the end of 2017.

Sun Country reported that the load factor for STS operations would have been close to 90% if the October fires had not disrupted flights. Service ended on December 3, 2017. Since the airline has been sold to a company in New York, the managing staff has changed. They are evaluating service to STS for 2018, and those plans should be available in March or April 2018.

Stout met with United. The load factor has averaged 58%. They reported that more passengers are coming to Sonoma County as a destination than are connecting to outbound flights from SFO. They are still analyzing service to Denver. Since Denver was referenced in the 2011 Small Community Air Service Grant application, it cannot be approved as part of the current call for grant applications.

E. Projects Update

- Parking Lot – the first phase should be complete by February 7 or 8, 2018. Over flow parking will be moved to the new lot, and the gravel overflow and rental return lots will be closed in order to start the second phase.
- Sidewalks – construction should be completed by the end of January.
- Apron “D” Rehabilitation – the Airport is working on the Board item to award the bid. The project should be done in April or May and will include crack sealing, seal coating and painting around the New Shade hangars.
- Runway 14/32 – the rubber removal was completed, and the center line has been repainted.
- Tree Trimming – an area on the approach to 20 will be cut; a survey will be done to identify so that the obstruction can be removed by the FAA.
- Becker Boulevard Signs – Ghilotti Construction should start replacing signs in early to mid-February.
- Property Acquisition – acquisition of a property next to Apron F should go to the Board of Supervisors for approval in February or March 2018.
- Demolition of Giacomelli and Rash Properties – the FAA has approved the grant for acquisition of the Giacomelli and Rash properties, which includes demolition of structures on those properties.

F. Runway Safety Action Team (RSAT) Update

Stout reported that the FAA certification inspection is scheduled for a visit on Friday, January 19, 2018. The inspector will look at runway paint markings and signage related to the hot spot issues. The FAA must approve any changes from standards in order to update the ALP. Funding for Runway Incursion Mitigation (RIM) should be available for Runway 20.

G. Airport Commercial Leasing Policy

Stout reported that the Airport Commercial Leasing Policy should go to the Board of Supervisors in April 2018, since February and March have been restricted to fire related issues.

ACTION ITEMS

There were no action items at this time.

DISCUSSION ITEMS

There were no discussion items at this time.

NEW BUSINESS

Young requested a discussion at the next meeting about the potential for a subcommittee regarding non-aeronautical activities.

PUBLIC COMMENTS

There were no public comments at this time.

COMMISSION COMMENTS

Hayssen asked about the runway 14 approach and the ability to install REILS. Stout will look into this and report back.

ADJOURN

McCord moved with support from Delaney to adjourn. All Ayes. Meeting adjourned at 9:09 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager